



OFFICE OF THE COMPTROLLER  
CITY OF ST. LOUIS



**FILE COPY**

**DARLENE GREEN**  
Comptroller

*Internal Audit Section*

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**DR. KENNETH M. STONE, CPA**  
Internal Audit Executive

December 21, 2011

John Vincenzo, Executive Director  
Senior Home Security dba Home Services, Inc.  
5019 Northrup Avenue  
St. Louis, MO 63110

RE: Senior Home Security dba Home Services, Inc. (Project #2012-AHC02)

Dear Mr. Vincenzo:

Enclosed is a report of our fiscal monitoring review of Senior Home Security dba Home Services, Inc., for the period March 1, 2011 through November 3, 2011. The scope of a fiscal monitoring review is less than an audit, and as such, we do not express an opinion on the financial operations of Senior Home Security dba Home Services, Inc. Fieldwork was completed on December 13, 2011.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing* and through an agreement with the Affordable Housing Commission (AHC) to provide fiscal monitoring to all grant sub-recipients.

If you have any questions, please contact the Internal Audit Section at (314) 657-3490.

Sincerely,

Dr. Kenneth M. Stone, CPA  
Internal Audit Executive

Enclosure

cc: Angela M. Conley, Executive Director - Affordable Housing Commission



# CITY OF ST. LOUIS

**AFFORDABLE HOUSING COMMISSION (AHC)**

**SENIOR HOME SECURITY DBA HOME SERVICES, INC.  
CONTRACT AGREEMENT #03-11G**

**FISCAL MONITORING REVIEW  
MARCH 1, 2011 THROUGH NOVEMBER 3, 2011**

**PROJECT #2012-AHC02**

**DATE ISSUED: DECEMBER 21, 2011**

**Prepared By:  
The Internal Audit Section**



## OFFICE OF THE COMPTROLLER

**HONORABLE DARLENE GREEN, COMPTROLLER**

**CITY OF ST. LOUIS**  
**AFFORDABLE HOUSING COMMISSION (AHC)**  
**SENIOR HOME SECURITY DBA HOME SERVICES, INC.**  
**FISCAL MONITORING REVIEW**  
**MARCH 1, 2011 THROUGH NOVEMBER 3, 2011**

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## **INTRODUCTION**

### **Background**

**Contract Name:** Senior Home Security dba Home Services, Inc.

**Contract Number:** 03-11G

**Contract Period:** March 1, 2011 through February 29, 2012

**Contract Amount:** \$72,000

The contract provides funds from Affordable Housing Commission (AHC) to Senior Home Security dba Home Services (Agency) to assist senior or disabled residents of the City of St. Louis by providing accessible modifications and minor home repairs.

### **Purpose**

The purpose of the review was to determine the Agency's compliance with federal, state, and local AHC requirements for the period March 1, 2011 through November 3, 2011, and make recommendations for improvements, as considered necessary.

### **Scope and Methodology**

Inquiries were made regarding the Agency's internal controls relating to the grant administered by AHC. Evidence supporting the reports the Agency submitted was tested and other procedures were performed, as considered necessary.

### **Exit Conference**

The Agency was informed that there were no observations and an exit conference was not necessary.

## **SUMMARY OF OBSERVATIONS**

### **Conclusion**

No evidence was found to suggest that the Agency did not fully comply with federal, state, and local AHC requirements.

### **Status of Prior Observations**

The Agency did not have any previous AHC fiscal monitoring reviews.

### **Summary of Current Observations**

There were no current observations.